



**Catholic Theological Institute**  
**Office of the Dean of Studies**  
**PO Box 2556; Boroko NCD 111**  
**PAPUA NEW GUINEA**  
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**EXTERNAL STUDENT ENROLMENT FORM**

*SURNAME:* ..... *GIVEN NAMES:* .....

*NATIONALITY:* ..... *PROVINCE:* .....

*VILLAGE:* ..... *DATE OF BIRTH* ...../...../.....  
*Day / Month / Year*

*MARRIED/SINGLE* .....

*DEPENDENTS* .....

*RELIGION* ..... *NAME OF YOUR PARISH/CHURCH:* .....

*MAILING ADDRESS* .....

.....

*TELEPHONE:* Mobile 1 ..... Mobile 2 ..... Work .....

*E-MAIL:* .....

*Are You Employed?* ..... *Where?* .....

*Employer Contact Information* .....

**ACADEMIC ATTAINMENT** (Start with Grade 12)

<b>School/University</b>	<b>ACADEMIC QUALIFICATION</b>	<b>YEAR</b>

*Note: Photocopies of Grade 12 records and all additional academic qualifications must be submitted.*

*Which languages do you speak or read?* \_\_\_\_\_

*Please write a short essay explaining why you wish to study at Catholic Theological Institute.*

*Explain who will pay your tuition fees, where you will live, and how you will provide for yourself. Please provide a letter from a sponsor.*

*Have you been a seminarian before? If yes, please tell us which order or diocese sponsored you and why you left. Or, if you are a seminarian or ordained minister in another denomination, please tell us.*

- A. Catholic applicants need a letter from a Catholic authority that recommends the applicant for study at CTI.
  - B. CTI will contact the superiors of ex-seminarians for their recommendation concerning admission.
  - C. Non-Catholic applicants need both a letter from a Catholic authority that guarantees the applicant's moral character and goodwill toward the Catholic Church and a letter from an authority in their own church that recommends the applicant for study at CTI.
  - D. If an applicant is not a member of any church, the applicant needs a letter from a Catholic authority and a letter from a community leader or a former teacher.
- These letters cannot be general recommendations; they need to be specifically for studying at CTI.

*Signature:* .....

*Date:* .....

**NOTE: CTI does not offer any transportation, accommodation, or meals to external students.**

## Program and Enrollment

As of 2019, CTI runs a two-year philosophy program and a four-year theology program. A student must have previously completed philosophical studies – or a religious studies programme with a philosophy component – in order to be eligible for the theology program. As of 2021, CTI offers a Bachelor of Christian Studies, which is about two years of philosophical studies with two years of theological studies and the writing of a theology research paper. This award is specially designed for external students, although they may pursue one of the other degrees instead.

The philosophy programme can be completed at a higher or lower level, depending on the ability and interest of the student. All students start out pursuing the Diploma in Philosophy and then may move into the Diploma in Philosophical Studies in the second year. The theology program is offered at three different levels. The Dean will enroll the student at one of the levels depending on the ability and interest of the student. A student must have completed our Diploma in Philosophy or a similarly rigorous programme in order to be eligible for the Bachelor of Sacred Theology.

CTI is registered with the PNG Department of Higher Education, Research, Science, and Technology (DHERST). Its academic programs are accredited with DHERST. CTI is also in the process of affiliating with the Pontifical and Royal University of Santo Tomas (UST) in the Philippines. Once affiliation is complete, the Bachelor of Sacred Theology will be awarded by UST to Catholic students. Non-Catholic students who complete the requirement for the STB will receive a Bachelor of Theology – Research Concentration.

Please circle your expected enrollment

Full-time (12-16 credits a term) – with the goal of earning a degree

Part-time (3-9 credits a term) – with the goal of earning a degree

Casual – study is for self-enrichment only

Please circle the program you are applying for:

### Programs designed for external students:

Certificate in Philosophy – 45 credits [Meant to be completed part-time over two years]

Certificate in Christian Studies – 40 credits [Meant to be completed part-time over two years]

Bachelor of Christian Studies – 172 credits

### Other Programs – Theology programs require previous philosophical study

Diploma in Philosophical Studies – 80 credits over 2 years of full-time study

Diploma in Philosophy – 90 credits over 2 years of full-time study, learning Latin, research paper

Certificate in Theology – 40 credits, 1 year of full-time study

Diploma in Theology – 80 credits, 2 years of full-time study

Advanced Diploma in Theology – 120 credits, 3 years of full-time study

Associate Degree in Theology – 152 credits, 4 years of full-time study

Bachelor of Theology – 163 credits, language, research paper, 4 years of full-time study

Bachelor of Sacred Theology – 180 credits, languages, research paper or thesis, 4 years of full-time study

## 2024 Tuition Rates

Tuition per credit point: K 180

Tuition for Pass/Fail or audited credit point: K 90

Academic Program	Expected Average Credit Load	Tuition per term	Tuition per year
Philosophy Year One / Diploma in Philosophy (DipPH)	15	K 2700	K 8100
Diploma in Philosophical Studies (DipPS)	13	K 2340	K 7020
Certificate in Philosophy (CertPh)	Varies	By credit point	By credit point
Associate Degree in Theology (ADTh)	13	K 2130	K 6388
Bachelor of Theology (BTh) / Bachelor of Christian Studies (BCS)	14	K 2520	K 7560
Bachelor of Sacred Theology (STB) / Bachelor of Theology – Research Concentration (BTh-R)	15	K 2700	K 8100
Certificate/Diploma/Advanced Diploma in Theology (CertTh, DipTh, AdvDipTh)	Varies	By credit point	By credit point

Taking between 12 and 17 credit points is considered full enrolment and will be billed at the standard rate for the degree sought. A student taking fewer than 12 credits or more than 17 will be billed per credit-point.

External students are not required to take the ministerial units.

All applications must be received 10 days before the start of classes.

External Students must pay their tuition fees according to the following schedule:

Term 1:

1. 50% of the tuition and other fees for the first term must be paid by the opening day of class or else the student will not be allowed to attend class.
2. All of the remaining tuition must be paid by the first term Marks Meeting or else the student may not register for the next term.

Terms 2 and 3:

1. 20% of the tuition fees must be paid by the end of week 2 or else the student will lose his or her enrolment.
2. 50% of the tuition fees must be paid by the start of week 6 or else the student will be withdrawn from classes.
3. All of the remaining tuition must be paid by that term's Marks Meeting or else the student may not register for the next term.

General

1. Students with outstanding fees will not receive their transcripts, academic awards, or letters of recommendation.
2. The Dean in consultation with the President may grant warranted exceptions to these policies.
3. Any money received for tuition fee payment from a government or Church sponsor will not be released to an external student. Money received from a private sponsor will only be released if the student is withdrawing from CTI and has a credit on his or her account.

The Dean of Studies is happy to answer any questions you might have: Brandon Zimmerman | [dean@cti.ac.pg](mailto:dean@cti.ac.pg), 328-1033